

	Meeting (No)	<b>Market &amp; Town Hall Committee (1)</b>
	Date	<b>17<sup>th</sup> June 2025</b>
	Document	Ref No
	<b>Stage Curtains</b>	<b>MTH1/14</b>

## Background

The condition of the grey stage back curtains has deteriorated significantly and they have now become unsightly and look extremely unprofessional for any performances that are held in the Town Hall. It has therefore become urgent that they are replaced as soon as possible, prior to the upcoming theatre festival.

I have contacted 3 specialist stage curtain companies to provide a quote for replacement black fire-retardant back stage curtains, to include their fitting and also taking down of the old curtains.

## Quotes

3 Stage Curtain Companies were contacted to provide a quote for the replacement fire-retardant back stage curtains, to include fitting and the taking down of the old curtains.

**QUOTE 1:** £965.00 + VAT (50% deposit required)  
Includes a site visit to check measurements

**QUOTE 2:** £1429.00 +VAT

**QUOTE 3:** £1654.21 +VAT

An adjustment to the cost may be required once final measurements are made. Are the committee happy to provide delegated authority to the Market & Town Hall Manager to increase the cost by a maximum of £150, if required?

This will be paid from the Responsive Maintenance budget 4417.

**Nicky McMahon**  
**Market & Town Hall Manager**